

# Career Opportunity at TRU

At TRU, we believe in the power of education to transform lives and need multi-skilled teams to deliver an engaging and quality learning experience for our students. As one of the largest employers in the area you will find diverse opportunities that fit a wide variety of interests.

TRU's Information Technology Services is a team of creators, collaborators and problem solvers—always accountable to each other and to the success of our students and employees. We are a dynamic team that loves what we do and is driven to make a difference in higher education by providing the infrastructure for automation and forward-thinking data strategies.

We are excited to build the expertise of our team as we move forward on an innovative path to enhance the student experience. Bring your skills and apply them in a collaborative and creative environment, and continue to grow and develop with a team that offers flexibility to integrate work and life.

To learn more about Thompson Rivers University please visit our careers website at [www.tru.ca/careers.html](http://www.tru.ca/careers.html).

## MANAGER, PROJECT MANAGEMENT OFFICER (PMO)

Reporting to the Associate Vice President Digital Strategies and the Chief Information Officer, the Manager, PMO develops and leads a project management office. The Manager, PMO is situated in the IT Services division, and is the leader responsible for establishing the university's approach to the full life cycle of the projects that are undertaken from a project planning, initiation, resourcing, execution, monitoring, control and completion perspective. The Manager, PMO will manage business analysts and other resources to support the overall enterprise project portfolio.

The Manager, PMO, will be deeply involved in improving the consistency, predictability and efficiency of TRU's project delivery capability and is highly resourceful and customer-focused.

### MAJOR RESPONSIBILITIES:

- Provide Core PMO Leadership
- Manage a team to support both the offices of the CIO and the PMO as well as expert staff temporarily assigned in the role of project manager for institutionally critical projects
- Responsible for arranging and managing contracted project management resources as required to augment internally available resources
- Maintain the Project Management Information System (PMIS) and provide guidance and training as required
- Audit or track ongoing projects at regular intervals to ensure projects are on course and follow the approved methodology

### REQUIREMENTS:

- University degree in the field of computer science or business administration
- Certifications in Project Management is preferred
- ITIL Certification
- 10+ years of experience progressively advancing experience in IT project management roles
- 5+ years of experience in management roles
- 3+ years hands-on design and planning experience addressing large scale integration challenges

To view a full description of this role, please visit TRU's careers [website](#).